

SCTA BOARD MEETING MINUTES

June 12, 2024

A meeting of the SCTA Board was called to order at 6:10 pm on June 12, 2024 by President Samantha Perry. Board members present (8): Samantha Perry, Cindy Stedman, Karen Wapplehorst, Laurie LeRoy, Terry Stedman, Monica Quarmby, Marilyn Spoon, April Johnson. Absent: Daniel Johnson arrived late, but did participate in the Officer selections at the end of the meeting. The meeting was held at the SCTA pavilion.

Guests: Jay Light-Signs Project, Sue Bertch

ADMINISTRATION AND COMMITTEE REPORTS:

SAMANTHA: WELCOME NEW BOARD MEMBERS

Samantha opened the meeting with congratulations for the board members elected at the membership meeting. Terry Stedman is returning for a 2nd term; Marilyn Spoon is serving her 1st term (after filling a vacant position/partial term from 2023-2024), and April Johnson is serving her first term (after filling a vacant position/partial term) from 2019-2020. The board wishes to thank Robin Vose for her service to the SCTA. She will be missed.

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ALL – MEETING MINUTES APPROVAL

The meeting minutes for the May 13th regular board meeting were reviewed by e-mail (6) YES: Robin, Monica, Daniel-Did Not Vote. The May 26th Annual Members Meeting minutes were reviewed via e-mail. (5) YES: Daniel, Robin, Terry, Monica-Did not vote. Both sets of minutes were approved by those present and will be forwarded to Sue to be posted on our website.

KAREN - TREASURER REPORTS for May 2024

Bank Account Balance = \$17,209.57 (as of 05/30/2024 statement)

INCOME: \$705.00

Membership 2024: \$600.00

Membership Mail Fee: \$5.00

Membership Commercial: \$75.00

Donation-unrestricted: \$25.00

TOTAL EXPENSES: \$520.94

Utilities: \$73.51

PayPal Fees: \$6.72

Newsletter copies: \$175.20

Equipment Maintenance & Repair (ATV) \$265.51

DONATIONS: UNRESTRICTED

Rae Ramsey \$25

\$25 Gift Certificates remaining = 4

Karen provided a sample Year To Date 2024 P&L report for Jan. – May for the Board to review. Over all income for year to date is \$9,075; over all expenses year to date are \$6,554.32. Sue Bertch will look at how this might be added to the SCTA website.

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LAURIE: MEMBERSHIP REPORT

Current Membership is 154 of which 10 are new members. We have received 14 memberships based the membership drive mailouts made last month. (13 Class A and 1 Class B membership)

LAURIE: REQUEST FOR MEMBERSHIP LIST Member, Chris Davidson, sent a request to the SCTA e-mail address on June 6th. Reason: to compare this year's memberships to those on the list he requested last year-June of 2023. The list was provided to him on June 11th.

CINDY: TRAIL MAINTENANCE COMMITTEE

Upcoming Work Days:

Mon. June 24th 5:00pm (work on Spruce Creek Loop-drainage by dip/creek)

Tues. July 9th 5:00pm

Sue will update the website for the June 24th work day. Laurie will put events out on the SCTA Face Book page for both work days.

Laurie will resend the soft copy of the last Trail Maintenance Log to Cindy so it can be updated for the next meeting/uploaded to the website.

April reported that both Yellow Cliff and Yellow Face trails are now reopened after storm damage cleanup.

BSF Volunteer Day was rescheduled to Saturday, June 22nd by the PARK, due to the May 26th storm damage. As communication has been difficult, suggested to discuss with the PARK delaying the Proctor Ridge work project until fall. Laurie will contact the PARK to discuss and is also in contact with the BSF Back Country Horseman organization to determine if we could work together to provide a more robust work force.

CINDY: MAPS AND TRAILS COMMITTEE

Cindy will follow up for open item, and schedule the next committee meeting.

LAURIE: BY-LAW COMMITTEE:

The Charter changes approved by the Board have been submitted to the TN Department of State along with the \$20 fee. Karen will let us know when the filing is complete/documents returned for posting on our website.

Laurie will provided the revisions to the Financial and Records Policies suggested/approved at the special By-Law review meeting (April 23rd) for the next Board meeting. A special Board Meeting will be held on August 5th to hopefully conclude the recommendations review. A document indicating the disposition of all 63 recommendations will be published when the Board reviews are completed.

LAURIE: EMERGENCY CONTACTS DOCUMENT

Laurie updated the Emergency Contacts document to include the new Pinnacle Vet Service in our area, as well as several other changes. This document is available on our website and is also included in our Welcome Committee package.

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OLD BUSINESS

BSF: PARK REQUEST FOR SCTA MAPS

Marilyn suggested that we touch base with the new Bandy Creek Campground host, Eli Westcovich. Laurie met with him last week and provided a supply of maps and informational printouts from our website. He is interested in coming to Spruce Creek to meet with us and look at our trail system entrances to the BSF. Laurie will provide his e-mail address to Cindy and Terry who volunteered to show him around.

JAY LIGHT/LAURIE: SIGNS PROJECT

Jay, Laurie and Monica worked hard in the heat to install 5 new posts for SCTA trail signage. Thank You to Monica for the use of her portable post hole digger. Liz Arbogast volunteered to help when we need to do additional posts. 10 trail signs were also placed in various locations. We agreed that a SCTA RULES kiosk should be placed as our trail enters from Tanglewood. The SCTA TRAIL RULES signs are on order. Laurie will update the master list and master map for review and tracking our progress,

NEW BUSINESS

ALL: CHANGE BOARD MEETINGS TO MONDAYS

It was recommended and approved to move future board meeting dates from Wednesdays to Mondays to avoid various schedule conflicts. The next upcoming meeting will be July 15th at 6:00pm at the pavilion.

LAURIE: ANNUAL SIGNING OF CONFLICT OF INTEREST FORMS

Per SCTA policy, all Board members should sign the Conflict of Interest policy as the first meeting following the election. The secretary then retains them as a corporate record. Cindy volunteered to use her electronic signature software for all to submit. Laurie will send her the form and the policy.

SAMANTHA; UPCOMING EVENTS

Our next event is the 4th of July celebration on Saturday, July 6th. Jeff Crouch will provide the music. Samantha will create a reminder e-blast and face book page post.

ELECTION OF OFFICERS and DUTIES

After lengthy discussion, officer selections were confirmed. All votes were unanimous.

President: Laurie LeRoy

Vice Pres: Marilyn Spoon

Treasurer: Karn Wapplehorst

Secretary: Marilyn Spoon

April Johnson volunteered to be our “technology officer”. She will review/update the authorizations for the SCTA Board Cloud location and coordinate the Face Book and e-blast communications. April will remain an Admin. for the SCTA Face Book page, along with Monica. Samantha and Cindy will be removed as Admins.

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CONFIRMATION OF E-MAIL VOTES FROM May 14, through June 12 2024:

4/18/2024 Approve (6) YES, 3 DNV (Daniel, Monica, Marilyn) e-blast 4-10-2024 Unofficial board meeting minutes

5/16/2024 Approve \$350 Load #4 Rock for Johnson Place (9) YES Unanimous

6/01/2024 Approve \$350 Crusher Run Rock for Johnson Place (8) YES April Did not Vote

The meeting was adjourned at 7:40 pm. Minutes submitted by Laurie LeRoy